

**National Institute of Corrections
Solicitation for a Cooperative Agreement Update**

NIC Opportunity Number: 10P12.
Strategies for Women Executives in Corrections
August 18, 2010

Following are the responses to questions received as of August 18, 2010 in response to the above solicitation:

Question 1: Does the 36-hour Executive Leadership for Women in Corrections program cited in the summary refer to the program titled "Partnering for Performance: Women's Leadership Across Boundaries" or to something else? In either case, is the training program available for review?

Answer: No, it does not pertain to the Partnering for Performance. A basic overview of the History of the Executive Leadership program is within the solicitation.

Question 2: Once delivered to NIC, would the curriculum, training materials and associated written products be available for use by the Center for Creative Leadership (CCL) in going forward?

Answer: What is "going forward?" As an awardee, you are unable to utilize this material for profit.

Question 3: Would CCL be able to use and publish results from the surveys on the critical leadership competencies seen as most important by senior executives and on the barriers that women and minorities face when seeking promotion?

Answer: NIC will decide what to do with the survey results. All publication indicates who the vendor was providing the services.

Question 4: In the overview section, what is meant by "consent" as one of the three major competencies?

Answer: Consent: References "Consensual" :Collecting input and opinion.....

Question 5: Regarding the assessment instruments cited on page 2 (LSI, MBTI, Change Style Indicator): Is the successful bidder expected to incorporate these into its proposal? If so, should the cost of administration and scoring come out of the \$100,000 cap or will those costs for the 20-person pilot be covered by NIC or some other entity?

Answer: We cited the current instruments to give you a flavor of what we were doing. If retained, partially or wholly, they must come from the award.

Question 6: Regarding the review considerations on page 7: What, specifically, are the five goals of the project? I don't see goals listed under any such heading. #2: Page 7 under "organizational" points. It says we need to address "all five goals" yet there are not five goals listed anywhere. Can you clarify this?

Answer: Please disregard the reference to the five goals.

Question 7: The RFP includes one delivery of one training event with participants. In preparing for the updated curriculum should we assume that the previous NIC two phase model is being discontinued? The approach to the program will be somewhat different if it is a one phase model as opposed to a two phase model with participants returning

Answer: I am only looking at Phase 1. There has been no determination about a Phase 2.

Question 8: Has there been a full program evaluation in the last eight years. If so, is the document available?

Answer: There has not been a full evaluation in the last eight years.

Question 9: The RFP states that the applicant will be responsible for the "updated" Instructional Theory Into Practice formatted curriculum." Is this curriculum available to the applicant? The announcement implies the curriculum exists in this format – are we understanding this correctly or will it be a full rewrite using this methodology as we update the content?

Answer: The current curriculum is not in ITIP. NIC has adopted ITIP as the curriculum format.

Question 10: Before devoting time to the application process, is this solicitation open to all states, or has it been promised to someone else

Answer: This is an open solicitation. There has been no pre-selection of any vendor.